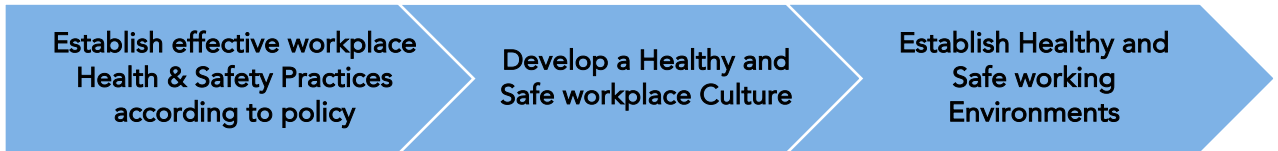


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## Health and Safety Statement

MMO NAME will create a safe and healthy workplace by ensuring that effective health and safety practices and procedures are maintained as required by our Health & Safety Policy.



*Figure 1: Core Elements of Health and Safety (Refer MSA Policy Section 5)*

**Effective Administrative Procedures** will be implemented to provide for:

- effective training and induction of all workplace participants, so that they can conduct their work in a safe manner and to ensure that they are adequately supervised
- timely identification, assessment and recording of all health and safety risks in a "Hazard Register" that is accessible to all workplace participants
- thorough investigation of any accident or incident to identify the underlying causes and ensure that effective risk management controls are implemented and appropriately monitored
- the necessary resources and support to enable any injured worker to develop and implement an effective safe return to work plan

**A Healthy and Safe Culture** will be developed and supported through:

- effective education of, and consultation with, workplace participants to ensure the accurate and timely reporting, investigating and recording of all workplace accidents and incidents, including all notifiable incidents and events
- a system of continuous improvement through setting realistic health and safety goals
- regular workplace health and safety meetings and encouraging feedback on health and safety matters

**A Supportive Healthy and Safe Environment** will be created by ensuring that:

- all workplace participants, including visitors, are protected from hazards and risks which could result in accidental injury or damage by being made aware of all identified health and safety risks by way of induction, site familiarisation and effective workplace communications
- all workplace participants are appropriately supported to recover from the impacts of any workplace accidents

It is the responsibility of all workplace participants to proactively participate in creating and sustaining a safe and healthy workplace environment and to assure the delivery of safe and healthy services for our clients. MMO NAME will do all that is reasonably practicable to achieve this outcome.

Signed: \_\_\_\_\_

(Designation)

Date: \_\_\_\_\_